



HARP Safeguarding Statement and Equality statement

Safeguarding Statement

HARP is founded on the principles that people have a right to be completely secure from both the fear and reality of any abuse. The safety and well-being of each service user is of paramount importance.

HARP intends to create services within which people are safe from abuse, and in which any suspicion of abuse or actual abuse is promptly and appropriately responded to.

Equal Opportunities Statement

HARP recognises that people with different social and ethnic backgrounds, skills and attitudes, can bring new ideas and perceptions to an organisation.

HARP is committed to taking positive action to fight unlawful discrimination in every aspect of its work and the services it provides. HARP believes that everyone has a right to services and employment which are free from direct or indirect discrimination on grounds of gender, race, colour, creed, religion, marital status, sexual orientation or disability or any other grounds protected by legislation.

VOLUNTEER DESCRIPTION

Volunteer Role: Furniture Shop Assistant
Reports to: Shops Manager & Assistant Manager
Department/Service: Funding Development

Volunteer Duties

Volunteers will be required to meet and greet customers and provide good customer service and take enquiries regarding stock or donations. You will be required to use the till and gift aid system and handle some cash. Volunteers will help organise donations of furniture and some lifting and shifting will be required. The shop floor will need to be kept neat and tidy and windows kept clean. Window and furniture displays will need rotating to keep the shop interesting and attractive to potential customer.

This role will provide you with retail experience and customer service skills along with giving volunteers a sense of satisfaction in helping a local charity. Volunteers will be provided with an induction, training and ongoing support.

Shop Assistant roles are flexible from Monday – Saturday 9am – 4:30pm

SKILLS AND ABILITIES

- Good social skills
- Creative flair for displays

- An interest in gaining retail experience
- An interest in making sales
- An interest in upcycling furniture
- Time management, organisational skills and honesty
- Self-motivated with the ability to work co-operatively and flexibly as part of a team

Organisation Chart

